

## AIDD/MTARS - Compliance Status- At a Glance – As of 4/1/15

CAP ITEM	Task Description	Date of Submission	Status
A-1	AB 1595, Bylaws	12/1/14	MET Compliance
A-2	Executive Director Job Description	1/1/15	Compliance <b>NOT MET</b> - requires continuous monitoring.
B-1	Bylaws	12/1/14	MET Compliance- additional clarification requested
B-2	Membership Committee meeting minutes & report to Council, list of organizations on distribution list, recruitment materials.	4/1/15	PENDING AIDD REVIEW
C-1	Bylaws	12/1/14	MET Compliance
C-2	Demographic analysis of Governor's appointees to the Council	12/1/14	Compliance <b>NOT MET</b> – requires continuous monitoring
D-1	AB 1595, Bylaws	12/1/14	MET Compliance
D-2	Council roster showing membership and changes for 2015	12/1/14	MET Compliance
E-1	AB 1595, Bylaws	12/1/14	MET Compliance
E-2	Council roster showing membership and changes for 2015		
F-1	Bylaws, administrative procedure	12/1/14	MET Compliance
F-2	Membership Committee reports to Council	4/1/15	PENDING AIDD REVIEW
G-1a.	Orientation binder, welcome letter	1/1/15	MET Compliance
G-1b.	Annual Councilmember training	4/1/15	PENDING AIDD REVIEW
G-2	Welcome letter for agency reps	2/1/15	PENDING AIDD REVIEW
G-3b.	SAAC packets and materials for 2015, evidence of facilitator attendance for 2015		
H-1a.	State Plan development process		
H-1b.	Documentation of public outreach, meetings, surveys, use of available data sources (NCI, ICI, CDER, etc). Copies of staff products submitted to committees and Council to support integration of data and public input. Various other documents showing committee work and council review and revisions of state		

<b>CAP ITEM</b>	<b>Task Description</b>	<b>Date of Submission</b>	<b>Status</b>
<b>H-2</b>	Documentation of public outreach, meetings, surveys, use of available data sources (NCI, ICI, CDER, etc). Copies of staff products submitted to committees and Council to support integration of data and public input. Various other documents showing committee work and council review and revisions of state plan.		
<b>I-1</b>	<b>MOU</b>		
<b>I-2</b>	<b>MOU</b>		
<b>I-3</b>	<b>DSS Invoices</b>	<b>2/1/15</b>	<b>PENDING AIDD REVIEW</b>
<b>I-4</b>	<b>DSS Invoices</b>	<b>2/1/15</b>	<b>PENDING AIDD REVIEW</b>
<b>I-5</b>	<b>AB 1595, Bylaws</b>	<b>12/1/14</b>	<b>MET Compliance</b>
<b>I-6</b>	<b>Bylaws, Form 700, Gov't Codes 1090 and 87100</b>	<b>1/1/15</b>	<b>MET Compliance</b>
<b>I-7</b>	<b>Bylaws</b>	<b>12/1/14</b>	<b>MET Compliance- additional clarification requested</b>
<b>I-8</b>	<b>Breakdown of staff by funding source, training materials, staff orientation binder</b>		
<b>I-9</b>	<b>See A (Staff), H (Five Year State Plan), and M (Fiscal Requirement)</b>		
<b>J-1a.</b>	<b>State Plan work plan</b>		
<b>J-1b.</b>	<b>Evidence of periodic meetings and joint activities.</b>		
<b>J-2</b>	<b>Amended plan and supporting documentation.</b>		<b>PENDING AIDD REVIEW</b>
<b>J-3</b>	<b>Approval of new state plan.</b>		
<b>J-4</b>	<b>PPR</b>		
<b>K-1</b>	<b>Documentation of TA received and products based on TA</b>		
<b>K-2</b>	<b>Evaluation plan</b>		
<b>K-3</b>	<b>PPR</b>		
<b>L-1</b>	<b>State accounting policies, budget development directives</b>	<b>2/1/15</b>	<b>PENDING AIDD REVIEW</b>
<b>L-2</b>	<b>Month's expenditures by object code for entire budget</b>	<b>2/1/15</b>	<b>PENDING AIDD REVIEW</b>
<b>M-1</b>	<b>State accounting policies, budget development directives</b>	<b>2/1/15</b>	<b>PENDING AIDD REVIEW</b>
<b>M-2</b>	<b>AB 1595</b>	<b>12/1/14</b>	<b>MET Compliance</b>

<b>CAP ITEM</b>	<b>Task Description</b>	<b>Date of Submission</b>	<b>Status</b>
<b>M-3</b>	<b>Council reviews of monthly budget projections, Council votes on resource allocation, including cost-reductions</b>		
<b>N-1</b>	<b>Contract Manual</b>	<b>12/1/14</b>	<b>MET Compliance</b>
<b>N-2</b>	<b>RFP, Overview of RFP process, summary pages of selected vendor</b>		
<b>O-1</b>	<b>State Accounting policies</b>	<b>2/1/15</b>	<b>PENDING AIDD REVIEW</b>
<b>O-2</b>	<b>DSA Annual Evaluation</b>		